



Getting Started Guide

BlackBerry Unite!

1.0.3

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About the BlackBerry Unite! software

The BlackBerry® Unite!™ software is an application that families and other groups can use to control and monitor BlackBerry device usage, share a calendar, share contacts, and transfer files to their BlackBerry devices.

The BlackBerry Unite! software can support up to five users. Each user can:

- add up to ten email addresses from which they can receive email messages on a device
- transfer documents, music, and video files to and from their devices
- keep track of group events through a shared calendar that is synchronized to each device
- share pictures, contacts and private calendar entries with other users

The BlackBerry Unite! administrator, the main user for the software, can:

- add, update or delete other users
- monitor and restrict device activities such as SMS text messaging, MMS messaging, web browsing, phone usage, application downloads, and attachment viewing for all users
- manage other users' devices remotely from their device, such as paging a user, or monitoring their phone and web usage

Keep the computer with the BlackBerry Unite! software turned on to use these features.

Updates to the BlackBerry Unite! software are released by automatic download to your computer and you are prompted before installation. Before installing an update, make sure that your computer is plugged into a power source.

Installation and setup

System requirements: BlackBerry Unite! software

Item	Requirement
computer	<ul style="list-style-type: none">Intel® Pentium® III processor (750 MHz or greater) (1 GHz 32-bit (x86) or 64-bit (x64) processor Microsoft® Windows Vista™)minimum 512 MB of RAM available (1 GB for Microsoft® Windows Vista™)minimum 40 GB hard drive or moreminimum 2 GB of disk space availablean available USB port or serial port for your BlackBerry® device <p>Note: If your computer enters into power-saving mode (sleep), all of the BlackBerry® Unite!™ software functions are stalled until the computer is turned on again. You can configure your computer to avoid power-saving mode when not in use.</p>
operating system	<ul style="list-style-type: none">Microsoft® Windows® XP with Service Pack 2 (64-bit versions are not supported)Microsoft® Windows Vista™ (64-bit versions are not supported)
Internet browser	Microsoft Internet Explorer® version 6.0
BlackBerry device	BlackBerry® Device Software version 4.3 or later. BlackBerry Device Software versions 4.0 to 4.2.1 are supported with reduced functionality. You can use BlackBerry smartphones, including: <ul style="list-style-type: none">BlackBerry® Bold™ smartphoneBlackBerry® Curve™ 8300 smartphoneBlackBerry® 8800 smartphoneBlackBerry® Pearl™ 8100 smartphone
Internet access	High-speed broadband connection.
firewall or proxy	If you install the BlackBerry Unite! software on a proxy server, the proxy server must be transparent.
pop-up blockers	Turn off any pop-up blocking software.

Install the BlackBerry Unite! software

To download the BlackBerry® Unite!™ installation package, visit www.blackberry.com/go/blackberryunite.

1. Click on the link for your service provider to register to download the software.
2. After the download is complete, double-click the installation file and extract the files to the default directory folder.
3. Double-click the **Setup** application file.
4. Click **Next**.
5. In the **Country/Region** drop-down list, select your location.
6. To accept the terms of the license agreement, select **I accept**.
7. Click **Next**.
8. Perform one of the following actions:
 - To accept the default installation folder, click **Install**.
 - To select a new installation folder, click **Browse**. Navigate to a folder. Click **Install**.
9. If you do not want to start the BlackBerry Unite! software right away, clear the **Launch the BlackBerry Unite!** check box.
10. Click **Finish**.

When you start the BlackBerry Unite! software for the first time, you are prompted to register. Complete the fields and word verification. Click **OK**.

Note: You cannot access the BlackBerry Unite! software if you change your computer name after installation.

Log in

1. On the taskbar, click **Start > Programs > BlackBerry Unite! > BlackBerry Unite! Web Admin**.
2. Perform one of the following actions:
 - To log in as an existing user, click your user name.
 - To log in as a new user, click **Add a New User** and follow the instructions.

Remove the BlackBerry Unite! software

1. On the taskbar, click **Start > Settings > Control Panel**.
2. Double-click **Add or Remove Programs**.
3. Select BlackBerry® Unite!™.
4. Click **Remove**.
5. Click **Yes**.
6. Click **Yes** again to delete the databases.

User account management

Add a user

You can add a maximum of five users to the BlackBerry® Unite!™ software. By default, the first user that you add becomes the BlackBerry Unite! software administrator and can manage more BlackBerry Unite! software features from their device than other users.

1. Connect the BlackBerry device to the computer using a USB cable. Do not disconnect the BlackBerry device until activation for the new user is complete.
2. In the BlackBerry Unite! software, click **Add a New User**.
3. In the **Display Name** field, type the user's name or nickname.
4. In the **Email Address** field, type the primary email address for the user.
5. In the **Email Password** field, type the email password for the user's email account. The password is required for each email account so the account can be verified and added to the BlackBerry Unite! software and be viewed on the user's BlackBerry device.
6. Click **Add**.
7. If prompted, complete the following information as available from your email service provider:
 - In the **Incoming Port** drop-down list, choose **POP** or **IMAP**.
 - In the **Incoming Server Name** field, type the port number used to transfer data from the mail server.
 - In the **SMTP Server Name**, type the port number used to transfer data to the outgoing mail server.
8. Activate the BlackBerry Unite! user account.
9. After the activation has completed successfully, click **Finish**.

You can disconnect the BlackBerry device from the computer.

Add a user without an email address

You can add a user to the BlackBerry® Unite!™ software without including an email address. The user can access the shared contacts and shared calendar information.

1. Connect the BlackBerry device to the computer using a USB cable. Do not disconnect the BlackBerry device until activation for the new user is complete.
2. In the BlackBerry Unite! software, click **Add a New User**.
3. Type the user's name or nickname.
4. Click **Add**.
5. Activate the BlackBerry Unite! user account.
6. After the activation has completed successfully, click **Finish**.

Note: To add an email address at a later time, select the user and click **Add Email Account**.

You can disconnect the BlackBerry device from the computer.

Delete a user

User folders containing transferred files must be deleted from the computer manually.

1. In the BlackBerry® Unite!™ software, click **Users**.

2. Select the user account that you want to delete.
3. Click **Device Management**.
4. Click **User Details**.
5. Click **Delete user**.

Receive email from multiple email accounts

You can associate each BlackBerry® device with up to ten email addresses. To receive email messages from email accounts that you set up on the BlackBerry® Unite!™ software, you must leave your computer on.

1. In the BlackBerry Unite! software, click **Email Accounts**.
2. Click **Add Email Address**.
3. In the **Email Address** field, type the email address for the email account.
4. In the **Email Password** field, type the email password for user's email account. The password is required for each email account so the account can be verified and added to the BlackBerry Unite! software and be viewed on the user's BlackBerry device.
5. Click **Add**.
6. If prompted, complete the following information as available from your email service provider:
 - In the **Incoming Port** drop-down list, choose **POP** or **IMAP**.
 - In the **Incoming Server Name** field, type the port number used to transfer data from the mail server.
 - In the **SMTP Server Name**, type the port number used to transfer data to the outgoing mail server.
 - Select **Verify Before Save** to test the connection to the email account.
7. Click **Add**.

Change email account settings

1. In the BlackBerry® Unite!™ software, click **Email Accounts**.
2. Click **Advanced** next to the email account that you want to change.
3. Change the settings.
4. In the **Polling Interval** field, set how often you want the BlackBerry Unite! software to check for new messages.
5. Select **Verify Before Save**, which tests the connection to the account to confirm that the new settings are correct.
6. Click **Save**.

Manage the services available on a BlackBerry device

If you select a service that is not supported on the BlackBerry® device or is not supported in your wireless carrier plan, the service will not work.

This feature is not available if your device is associated with a BlackBerry® Enterprise Server. For more information, contact your administrator.

You can specify the BlackBerry device services that are available on each user's BlackBerry device, such as phone, Internet browsing, application downloading, attachment viewing, SMS text messaging, and MMS messaging.

1. In the BlackBerry® Unite!™ software, click **Device Management**.
2. Click **Manage Services**.
3. Select the services that you want to make available on this user's BlackBerry device.

4. Click **Save**.

About the browser

The browser on your BlackBerry® device supports multiple browser configurations for optimizing your browsing experience. By default, unless your device is associated with a BlackBerry® Enterprise Server, your device uses the BlackBerry® Unite!™ browser configuration. This configuration allows you to perform the following tasks:

- restrict access to web sites
- browse, view, and download files that are located on your computer from your device
- monitor usage logs for the Internet
- manage features of the BlackBerry Unite! software from your device instead of your computer

Depending on your wireless service provider, you might be able to use the BlackBerry® Internet Service browser configuration instead. You can use this configuration to access services from your wireless service provider. For example, you might be able to access web pages that enable you to subscribe to BlackBerry web push services or access ring tones. You can also browse the Internet using your device if the BlackBerry Unite! computer is turned off. If you use this configuration, you cannot perform the tasks in the preceding list.

If your device is associated with a BlackBerry Enterprise Server, you might not be able to change the browser configuration. For more information, contact your administrator.

Switch the browser that your device uses

This feature is not available if the BlackBerry® device is associated with a BlackBerry® Enterprise Server. For more information, contact your administrator.

1. In the BlackBerry® Unite!™ software, click **Device Management**.
2. Click **Manage Services**.
3. Under **Browse the Internet using**, click **BlackBerry Unite!** or **BlackBerry Internet Service**.

Restrict calls to and from specific phone numbers

You need BlackBerry® Device Software version 4.3 or later to use this feature.

This feature is not available if the BlackBerry device is associated with a BlackBerry® Enterprise Server. For more information, contact your administrator.

You can restrict incoming calls from specific phone numbers or area codes, provided that the number is not private or blocked. You can also restrict outgoing calls to specific phone numbers or area codes.

1. In the BlackBerry® Unite!™ software, click **Device Management**.
2. Click **Manage Services**.
3. Select the **Enable Phone** check box.
4. Click **Restrict Phone Usage**.
5. Perform any of the following actions:
 - To allow all outgoing calls, click the **Allow outgoing calls** check box.
 - To restrict all outgoing calls, clear the **Allow outgoing calls** check box.

- To allow calls to a specific area code or phone number only, clear the **Allow outgoing calls** check box. In the **Allow calls to** field, select **area code** or **phone number** from the list. Type the number in the entry field. Click **Add**.
 - To allow all incoming calls, click the **Allow incoming calls** check box.
 - To restrict all incoming calls, clear the **Allow incoming calls** check box.
 - To allow calls from a specific area code or phone number only, click the **Allow incoming calls** check box. In the **Allow calls from** field, select **area code** or **phone number** from the list. Type the number in the entry field. Click **Add**.
6. Click **OK**.
 7. To restrict additional calls, repeat steps 5 and 6.

Monitor phone usage

1. In the BlackBerry® Unite!™ software, click **Device Management**.
2. Select the user account that you want to monitor.
3. Click **Usage Reports** to view the phone logs.

Restrict access to web sites

This feature is not available if the BlackBerry® device is associated with a BlackBerry® Enterprise Server. For more information, contact your administrator.

For each user, you can deny or allow access to specific web sites and their web pages. By default, all web sites are allowed.

1. In the BlackBerry® Unite!™ software, select a user.
2. Click **Device Management**.
3. Click **Manage Services**.
4. Select the **Internet browsing** check box.
5. Click **Restrict Internet Browsing**.
6. To block all web sites except for the specific web sites that you specify, click **Allow** and perform any of the following actions:
 - In the **Allow this web site** field, type a web address. Click **Add**.
 - If you want to allow all the sub-URLs for the web address, add an asterisk (*) in front of the domain name. For example: *.blackberry.com
7. To allow all web sites except for the specific web sites that you specify, click **Deny** and perform any of the following actions:
 - In the **Deny this web site** field, type a web address. Click **Add**.
 - If you want to block all the sub-URLs for the web address, add an asterisk (*) in front of the domain name. For example: *.blackberry.com
8. To add more web sites, repeat step 6 and 7.

Monitor visits to web sites

1. In the BlackBerry® Unite!™ software, click **Device Management**.
2. Select the user account that you want to monitor.
3. Click **Usage Reports** to view the internet logs.

About notification profiles

You can create notification profile exceptions to receive different notification for incoming messages. Your BlackBerry® device has six preloaded notification profiles: Loud, Vibrate, Quiet, Normal, Phone Only, and Off. You can set a notification profile exception on your device so that you are notified differently when you receive an email message from a user on the BlackBerry® Unite!™ software.

For more information about notification profiles, click **Help** on your BlackBerry device.

Delete all BlackBerry Unite! information from your device

If you delete all BlackBerry® Unite!™ information from your BlackBerry device, all the settings that you changed with the BlackBerry Unite! software are reset on your device, including restrictions for phone usage and browsing web pages.

1. In the BlackBerry Unite! software, click a user.
2. Click **Device Management**.
3. On the **Manage Services** tab, click **Load Default Policy**.
4. Click **OK**.

Device options

Set owner information

This feature is not available if your device is associated with a BlackBerry® Enterprise Server. For more information, contact your administrator.

You can set the information that appears on your BlackBerry device screen when the device is locked.

1. In the BlackBerry® Unite!™ software, click **Device Management**.
2. Click **Mobile First Aid**.
3. Click **Change** next to **Set or change owner information for your BlackBerry device**.
4. In the **Name** and **Information** fields, type the information that you want to appear on your BlackBerry device screen.
5. Click **OK**.

Set a device password

This feature is not available if the BlackBerry® device is associated with a BlackBerry® Enterprise Server. For more information, contact your BlackBerry Enterprise Server administrator.

You can set a password, or change an existing one, to lock the BlackBerry device when it is not in use.

1. In the BlackBerry® Unite!™ software, click **Device Management**.
2. Click **Mobile First Aid**.
3. Click **Change** next to **Set or change a password for your BlackBerry device**.
4. In the **Password** field, type a password.
5. In the **Confirm Password** field, retype the password.
6. Click **OK**.

After the BlackBerry device is locked, the user must enter a password to unlock and use the device.

Deactivate a device

This feature is not available if your device is associated with a BlackBerry® Enterprise Server. For more information, contact your administrator.

Deactivating a device removes the user's account from the BlackBerry® Unite!™ software, and deletes all information on the device. User folders containing transferred files must be deleted from the computer manually.

1. In the BlackBerry Unite! software, click **Device Management**.
2. Click **Mobile First Aid**.
3. Click **Change** next to **Deactivate your BlackBerry device**.
4. Select **Deactivate**.
5. Click **OK**.

Reactivate a device

This feature is not available if the BlackBerry® device is associated with a BlackBerry® Enterprise Server. For more information, contact your administrator.

1. Connect the BlackBerry device to the computer using a USB cable. Do not disconnect the BlackBerry device until the user's activation is complete.
2. In the BlackBerry Unite! software, click **Device Management**.
3. Click **Mobile First Aid**.
4. Click **Activate**.
5. Click **OK**.

You can disconnect the BlackBerry device from the computer.

Page a device

You can only perform this task if you are a BlackBerry® Unite!™ administrator. When you page a user's BlackBerry device, it beeps even if their notification is set to silent or vibrate.

1. In the BlackBerry Unite! software, click a user.
2. Click **Device Management**.
3. Click **Mobile First Aid**.
4. Click **Page** next to **Page your BlackBerry device**.

The user's device beeps for approximately ten minutes. Within those 10 minutes, you can stop the page by clicking **Cancel** on the BlackBerry Unite! administrator's device. When the device is located, the user ends the page by clicking **OK**.

Manage BlackBerry Unite! software features from your device

About managing BlackBerry Unite! software features from your device

You can use the remote device management application to manage some of the features in the BlackBerry® Unite!™ software using your BlackBerry device, instead of logging into your computer. Most of the features that you can manage from your device are designed to increase security. If you are the BlackBerry Unite! software administrator, you can perform these tasks for other users. For example, if a user misplaces their device, the BlackBerry Unite! software administrator can page the device to help locate it, or if it cannot be found, change the device password, or delete all data from the device and disable all services.

All users can change the password that the BlackBerry Unite! software uses to access email messages.

Delete all data from a user's device using your device

- You can only perform this task if you are the BlackBerry® Unite!™ administrator.
- This feature is not available if the BlackBerry device is associated with a BlackBerry® Enterprise Server. For more information, contact your BlackBerry Enterprise Server administrator.

If a BlackBerry device has been lost or stolen, the BlackBerry Unite! administrator can delete the user's device data and disable all services.

1. On your BlackBerry device, in the remote device management application, click a user.
2. Click **Wipe Device**.
3. Click **Yes**.

Change a user's device password from your device

- You can only perform this task if you are a BlackBerry® Unite!™ administrator.
- This feature is not available if the BlackBerry device is associated with a BlackBerry® Enterprise Server. For more information, contact your BlackBerry Enterprise Server administrator.

1. On your BlackBerry device, in the remote device management application, click a user.
2. Click **Set Device Password**.
3. At the prompt, enter a new password for the user.

A dialog box appears on the user's device to inform them that the administrator changed their device password.

Page a user's device from your device

You can only perform this task if you are a BlackBerry® Unite!™ administrator.

When you page a user's BlackBerry device, it beeps even if their notification is set to silent or vibrate

1. On your BlackBerry device, in the remote device management application, click a user.
2. Click **Page Device**.
3. Click **OK**.

The user's device beeps for approximately 10 minutes. Within those 10 minutes, you can stop the page by clicking **Cancel** on the BlackBerry Unite! administrator's device. When the device is located, the user ends the page by clicking **OK**.

Monitor a user's web usage from your device

You can only perform this task if you are a BlackBerry® Unite!™ administrator.

1. On your BlackBerry device, in the remote device management application, click a user.
2. Click **View Internet Usage**.

Monitor a user's phone usage from your device

You can only perform this task if you are a BlackBerry® Unite!™ administrator. This feature is not available if the BlackBerry device is associated with a BlackBerry® Enterprise Server. For more information, contact your BlackBerry Enterprise Server administrator.

1. On your device, in the remote device management application, click a user.
2. Click **View Phone Usage**.

Update your email account password

If you change the password for your email account in the email application, you must update your email password in the BlackBerry® Unite!™ software so that you continue to receive email messages on your BlackBerry device. You can only perform this task for your own device.

1. On your BlackBerry device, in the remote device management application, click **Manage Email Passwords**.
2. Click an email address.
3. At the prompt, enter the new password that you are using for your email program.
4. Click **OK**.

Calendar

Add a calendar entry

In the BlackBerry® Unite!™, you can add calendar entries that can be viewed by all users on their BlackBerry devices.

You can switch the calendar view to Day, Week, and Month views.

1. In the BlackBerry Unite! software, click **Shared Calendar**.
2. Click **Add Event**.
3. Complete the required fields.
4. Click **Save**.

Edit a calendar entry

Users can make changes to a calendar entry from their BlackBerry® Unite!™ software or BlackBerry devices. Changes appear in the shared calendars of all users.

1. In the BlackBerry Unite! software, click **Shared Calendar**.
2. Click a calendar event.
3. Change the details for the calendar event as needed.
4. Click **Save**.

Delete a calendar entry

You can delete calendar entries that are shared across all users' BlackBerry® devices. Changes made in the BlackBerry® Unite!™ calendar or on the shared calendar of a user's BlackBerry device will be reflected in the calendars of all users.

1. In the BlackBerry Unite! software, click **Shared Calendar**.
2. Click the red **X** next to the entry that you want to delete.

Share a calendar entry with other BlackBerry Unite! users

When you send a calendar entry from your BlackBerry® device to other users on your BlackBerry® Unite!™ software, the users receive an email notification for the shared calendar entry.

1. On your device, on a calendar, highlight a calendar entry.
2. Press the **Menu** key.
3. Click **Share**.
4. Click **OK**.

Contacts

Add a contact

You can add contacts that can be viewed by all users on their BlackBerry devices. Contacts are synchronized wirelessly to all user devices.

You can switch the contact view to List View or Card View.

1. In the BlackBerry® Unite!™ software, click **Shared Contacts**.
2. Click **Add Contact**.
3. Complete the required fields.
4. Click **Save**.

Change a contact

Changes to contacts are synchronized wirelessly to all user devices.

1. In the BlackBerry® Unite!™ software, click **Shared Contacts**.
2. Click on the contact's name.
3. Change the information as needed.
4. Click **Save**.

Delete a contact

1. In the BlackBerry® Unite!™ software, click **Shared Contacts**.
2. Click the red **X** next to the contact you want to delete.

Share contact information with other BlackBerry Unite! users

When you share contact information from your BlackBerry® device with other users on your BlackBerry® Unite!™ software, users receive an email notification for the shared contact information.

1. On your device, in your contact list, highlight a contact.
2. Press the **Menu** key.
3. Click **Share**.
4. Click **OK**.

Media

About transferring pictures, music, and other files

You can use the BlackBerry® Unite!™ software to transfer pictures, music, and other files between your BlackBerry device and your computer. To transfer files, your BlackBerry device must have a microSD media card. You can transfer files using a USB cable connection, a serial port connection, a Wi-Fi connection, or a cellular network connection.

Files located in the Media Card folder on the BlackBerry devices are copied to the From BlackBerry folder on your computer automatically.

Transfer files to your BlackBerry device from the BlackBerry Unite! software

You need BlackBerry® Device Software version 4.2 or later.

You can transfer files from a specific folder on your computer to a user's BlackBerry device. Any files added to one of these folders on the computer will be transferred to the user's device when it is connected to the computer using a USB cable, or connected to the home Wi-Fi® network.

1. Connect your BlackBerry® device to your computer using a USB cable.
2. If prompted on the BlackBerry device, turn on USB Mass Storage mode.
3. On your computer, navigate to the file transfer folder. The default location is: C:\Documents and Settings\All Users\Application Data\Research In Motion\BlackBerry Unite\username
4. Add files to the **To BlackBerry** folder.
To maintain the folder structure on your BlackBerry device, create a similar folder structure in the BlackBerry Unite! transfer folder. For example, to transfer music files to the **BlackBerry\Music** folder on your device, create the following folder on your computer: C:\Documents and Settings\All Users\Application Data\Research In Motion\BlackBerry Unite\username\To BlackBerry\Music.
5. When prompted, disconnect the BlackBerry device from the computer.

Transfer files to the BlackBerry Unite! software from your BlackBerry device

You need BlackBerry® Device Software version 4.2 or later.

If you delete a transferred file on your BlackBerry device, it is not deleted on your computer.

1. Connect your BlackBerry device to your computer using a USB cable.
2. If prompted on the BlackBerry device, turn on USB Mass Storage mode.
3. On your computer, navigate to the file transfer folder. The default location is: C:\Documents and Settings\All Users\Application Data\Research In Motion\BlackBerry Unite\username.
4. Click the **From BlackBerry** folder to view the files.
5. When prompted, disconnect your BlackBerry device from your computer.

Share a picture with other BlackBerry Unite! users

When you share a picture from your BlackBerry® device with other users on your BlackBerry® Unite!™ software, users receive an email message with the attached picture, which they can save to their device.

1. On your device, in the media application, click **Pictures**.
2. Browse to the folder that contains your picture.
3. Highlight your picture.
4. Press the **Menu** key.
5. Click **Share**.
6. Click **OK**.
7. Add a comment for the BlackBerry Unite! users.
8. Click **OK**.

Add a file transfer folder

By default, a file transfer folder that you can use to transfer files to and from your BlackBerry® device is created for each user on your computer at C:\Documents and Settings\All Users\Application Data\Research In Motion\BlackBerry Unite\username. During installation, a desktop shortcut to this folder is added.

You can add up to four additional folders for each user.

1. In the BlackBerry® Unite!™ software, click a user.
2. Click **Folder Management**.
3. Click **Add Folder**.
4. Navigate to the location that you want to save the folder to.
5. Click **Add Folder**.

Download files using the Download Manager

Using the Download Manager on your BlackBerry® device, you can remotely browse, view, and download files that are located on your BlackBerry® Unite!™ computer.

To download files larger than 1MB, use a Wi-Fi® connection or a wired connection with USB Mass Storage enabled. If the file is too large to download using a connection to the wireless network, the Download Manager will save your request and download the file when the BlackBerry device has a Wi-Fi or wired connection.

1. On the Home screen of the device, click the **Download Manager** icon.
2. Press the **Menu** key.
3. Click **View File Browser**.
4. Navigate to a file.
5. Press the **Menu** key and perform one of the following actions:
 - To download the file from the computer to your BlackBerry device, click **Download File**.
 - To view the file on your BlackBerry device without downloading it, click **View File**.

Change file transfer settings

You can increase the size limit for files that you transfer, or restrict the direction that files can be transferred (from your BlackBerry® device to your computer or from your computer to your device).

1. In the BlackBerry® Unite!™ software, select a user.
2. Click **Device Management**.
3. On the **Manage Services** tab, verify that the **File Transfer** check box is selected.
4. Click **Restrict File Transfers**.
5. In the drop-down list, select the file size limit.
6. To restrict the direction that files can be transferred, perform one of the following actions:
 - Clear the **Allow file transfers from the computer to the device** check box.
 - Clear the **Allow file transfers from the device to the computer** check box.
7. Click **OK**.

Note: File transfer settings do not apply to native files. You can transfer a native file if it does not exceed 3 MB and transfer multiple native files if their total size does not exceed 5 MB.

Turn off file transfers

If you turn off file transfers, you cannot transfer files to or from your BlackBerry® device.

1. In the BlackBerry® Unite!™ software, click a user.
2. Click **Device Management**.
3. On the **Manage Services** tab, clear the **File Transfer** check box.
4. Click **OK**.

Glossary

MicroSD card

Micro Secure Digital card

MMS

Multimedia Messaging Service

SMS

Short Message Service

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